



Job Description

Teacher

1. Title and Grade of Post

Class Teacher - Teacher's Mainscale

2. Purpose of the Job

To teach learners within the allocated setting within the cluster and to carry out such other associated duties as are reasonably assigned by the head teacher / head of campus / business manager.

3. Applicable Contract Terms and Duties

This job description is to be performed in accordance with the attached provisions of the School Teachers' Pay and Conditions Document and within the range of duties set out in that document so far as relevant to the postholder's title and salary grade. The post is otherwise subject to the Conditions of Service for School Teachers in England and Wales (the 'Burgundy Book') and to locally agreed conditions of employment to the extent that they are incorporated in the postholder's individual contract of employment.

4. Relationships

The postholder is responsible to the designated line manager for his/her teaching duties and responsibilities and for teaching tasks.

The postholder may be responsible for the supervision of the work of classroom assistants relevant to his/her responsibilities.

5. Particular Responsibilities

The particular responsibilities attaching to the post of Classroom Teacher are as follows:

- (a) to teach, according to their educational needs, learners assigned to him/her in the allocated class;

- (b) to plan and prepare lessons;
- (c) to maintain discipline in accordance with the rules and disciplinary systems of the school and safeguarding their health and safety on school premises or on authorised activities elsewhere;
- (d) to promote the general progress and well-being of individual learners and of any class or group of learners assigned to him / her;
- (e) to contribute to meetings, discussions and management systems necessary to co-ordinate the work of the school as a whole; and
- (f) to promote equal opportunities within the school and to seek to ensure the implementation of the school's equal opportunities policy.
- (g) to communicate, consult and report to parents on the progress of learners in the allocated class as required;
- (h) to assess learners' achievements and progress in accordance with arrangements agreed within the school;
- (i) to mark class attendance registers;
- (j) to make records of the personal and social needs of learners;
- (k) to participate in bespoke training and development in line with the action plan assigned to the post; and
- (l) to take part in bespoke project activity in relation to pupil well-being within the setting

Professional development

- Regularly review the effectiveness of your teaching and assessment procedures and its impact on pupils' progress, attainment and wellbeing against your development plan, refining your approaches where necessary responding to advice and feedback from colleagues
- Be responsible for improving your teaching through participating fully in training and development opportunities identified by the school or as developed as an outcome of your appraisal
- Proactively participate with arrangements made in accordance with the Appraisal Regulations 2012

Safeguarding:

The Abertillery 3-16 Learning Community is committed to safeguarding and promoting the welfare of pupils and young persons at all times. All Teachers are responsible for promoting and safeguarding the welfare of all pupils for whom he/she is responsible,

or with whom he/she comes into contact, in accordance with the Learning Community's policy. The successful candidate will be required to undergo an Enhanced Disclosure from the Criminal Records Bureau.

Equalities

The postholder will be responsible for ensuring compliance with the Equalities Act 2010.